

Single Member Cabinet Decision**Executive
Forward Plan
Reference****E3023****Fees & Charges 2018/19 – Highways and Traffic**

Decision maker/s	Cllr Shelford, Cabinet Member for Transport
The Issue	To obtain agreement to the fees charges and commuted sums for specified services provided, within the Highways and Traffic Service (Service), and obtain approval for the license fee application to be non-refundable.
Decision Date	28 th February 2018
The decision	<p>The Cabinet Member agrees that</p> <ol style="list-style-type: none">1. The recommendation for the new fees, charges and commuted sums for relevant services - as proposed in Appendix 1 and 22. The License fees listed in Appendix 1 will be non refundable.3. That these are to be implemented on 1st April 2018.4. That delegated authority be given to the Highways and Traffic Group Manager in consultation with the Cabinet Member for Transport to agree fees and charges which vary from the standard inflation clause, if the cost base changes or new services are introduced, and that this can be done at 6 month intervals if external factors influence the cost base significantly throughout the financial year
Rationale for decision	<ol style="list-style-type: none">1. Fees and charges are designed to recover costs and are in line with comparable services offered by neighbouring Councils.2. Some fees and charges are based on quotes depending on the length of time to undertake the task.3. As the cost base for fuel, plant and materials and other items can change throughout the year, the Service requires the ability to review prices at 6 month intervals to ensure full cost recovery.
Financial and budget implications	This is an update to charges for existing services; no additional resources are required to implement the recommendations. This is a regular annual review that is needed to support existing revenue budgets. If a bi annual review is deemed necessary, it will reflect the change in the cost to ensure income budget are achieved
Issues considered (these are covered in more detail in the report)	Customer Focus and Other Legal Considerations
Consultation undertaken	Section 151 Finance Officer and Monitoring Officer

How consultation was carried out	Draft report emailed to relevant officers
Other options considered	None
Declaration of interest by Cabinet Member(s) for decision, including any dispensation granted:	<i>The nature of interest and whether interest is a disclosable pecuniary interest or an-other interest, including any conflict of interest, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests). Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of their staff before taking the decision.</i>
Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	

Signatures of Decision Makers	
Date of Signature	
Subject to Call-in until 5 Working days have elapsed following publication of the decision	